# Nursery Practitioner – 30 hours per week
# Information Pack

**Nurturing Creative Thinkers ….**

**Responsibility Respect Trust Honesty Perseverance**









**St Mary's CE School**
**Kendal Road**
**Kirkby Lonsdale**
**Cumbria**
**LA6 2DN**

**Tel. 015242 71334**
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**www.stmarys-kl.cumbria.sch.uk**

**Head teacher: Mr Brian Jones**
**Chair of Governors: Mrs Jo Gill**

**Nursery Practitioner**

November 2026

Dear Applicant

**RE: Nursery Practitioner (30 hours per week)**

Thank you for expressing an interest in the post of Nursery Practitioner at this school.

St Mary's CE Primary is a one form entry school, with 220 pupils on roll, which serves the community of the parish of Kirkby Lonsdale as well as the surrounding parishes. It is a popular and high achieving school with classes often oversubscribed. We are imaginative and creative and constantly seek to improve to enable our children to achieve their very best, in all areas of learning. We are a welcoming school looking to appoint an enthusiastic nursery practitioner. The role will require a good awareness of working with children and ability to work as part of a team.

The role will be for 30 hours per week, working in our teacher led nursery, based in school.

If you would like to apply for the position, please complete an application form https://www.westmorlandandfurness.gov.uk/sites/default/files/2026-09/School%27s%20job%20application%20form.pdf and covering letter by 3pm on 7th December, interviews will take place in the following week where possible.

Applications should be returned to the school office. If you require any further information, please don't hesitate to contact Nancy Ashton - nashton@stmarys-kl.cumbria.sch.uk.

I look forward to receiving your application.

Yours sincerely

Brian Jones
Headteacher

St Mary's CE Primary School, Kendal Road, Kirkby Lonsdale, Carnforth, Lancs. LA6 2DN
Tel 015242 71334

Headteacher: Brian Jones

To start: Jan 2027

**Pay Grade: PCD5-7 (£26847-£29542 per annum – pro rata, term time only)**

**1-year fixed term contract**

**Position required: Nursery Practitioner**

The Governing Body of this thriving and highly successful primary school seek to recruit a **Level 2 or 3 Nursery Practitioner** to start in January.

Your role

The successful applicant will work as a Nursery Practitioner. You will support the nursery teacher in providing a safe, caring and stimulating environment where children can learn, develop and thrive.

You'll support children's learning through play, assist with daily routines, and plan engaging activities in line with the Early Years Foundation Stage (EYFS) framework. You'll complete observations, support children's individual development, and work alongside experienced nursery teams to provide high-quality childcare.

Requirements

- Level 2 or Level 3 qualification in Early Years, Childcare, or equivalent
- Previous experience working in a nursery, preschool, or early years setting
- Good knowledge of the EYFS framework
- A genuine passion for supporting children's learning and development
- A caring, reliable, and enthusiastic approach
- Good understanding of safeguarding and child protection
- An enhanced DBS on the Update Service, or willingness to obtain one
- Right to work in the UK

**St Mary's is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. Appointment to this post will be subject to a satisfactory enhanced check for the Disclosure and Barring Service (DBS), satisfactory references and pre-employment checks.**

# St Mary's CE School

# Role Profile Description

| | |
|---|---|
| Job Description | Nursery Practitioner |
| Responsible to | Nursery teacher |
| Main Purpose | Under the supervision of the nursery teacher, undertake a range of varied tasks to support children's personal care and development by working with individuals or small groups of children either in or outside the room. |

| Responsibilities / Duties |
|---|
| Contribute to planning and implement leaning activities adjusting activities according to children's individual needs.<br><br>Support the supervisor by contributing to the monitoring, assessing and recording children's progress and behaviour and act as key person for a group of children<br><br>Contribute to learning opportunities by arranging/providing resources and activities.<br><br>Contribute to children's social, emotional and physical wellbeing, reporting concerns to the appropriate person.<br><br>Childcare Assistants Level 2 or 3 in this role may be expected to undertake at least one of the following:<br>a. work with children with severe and complex learning difficulties and associated disabilities including those with challenging behaviour<br>b. provide support and communication strategies as required e.g. PECs, signing, prescribed physiotherapy programmes, Team Teach, use of specialist aids and equipment.<br>c. in accordance with an agreed healthcare plan and following appropriate training as directed by the supervisor/leader/head undertake medically invasive techniques such as use of nebulisers, oxygen administration, or administration of medication. |

Be aware of and comply with all settings policies and procedures including code of conduct, child protection, health and safety, security, confidentiality and data protection, reporting all concerns to a nominated person.

Encourage independent learning and promote inclusion of all children in and outside of the room. Escort and supervise children on visits away from the setting.

Select, prepare and clear away resources and continuous provision ensuring they are available for use.

Share routine information about children with other staff, parents/carers, internal and external agencies, as appropriate.

Within the context of setting's behaviour plans and policies, use initiative to deal with issues that arise and encourage children to develop and take responsibility for their own behaviour.

**NURSERY PRACTITIONER – PERSON SPECIFICATION**

| | ESSENTIAL | DESIRABLE |
|---|---|---|
| Qualifications/ Competencies | Essential<br>QCF recognised relevant Level 2<br><br>Good literacy/numeracy skills | Working towards a relevant level 3 or at level 3<br>Paediatric First Aid |
| Experience | Working with or caring for children or young people | Experience of working in a classroom setting<br><br>Working with or caring for children of relevant age<br><br>Working/training in a EYFS setting |
| Knowledge | Awareness of practices and procedures within EYFS relating to the welfare, safety<br><br>General understanding of EYFS curriculum<br><br>Basic understanding of child development and learning | |
| Skills/Ability | Ability to relate well to children and adults.<br><br>Ability to self-evaluate learning needs and actively seek learning opportunities<br><br>Able to work constructively as part of a team, understanding settings roles and responsibilities and own position within these<br><br>Willingness to attend CPD opportunities<br><br>Must be able to respect the confidential nature of the work<br><br>Able to prioritise tasks and act on own initiative. | Effective use of ICT to support learning<br><br>Use of other equipment technology – video, photocopier, camera |