



## **St Marys CE School**

### **MOBILITY POLICY 2017**

We recognise that St Mary's Church of England Primary School has a high level of inward pupil mobility throughout an academic year. We believe that it is essential to ensure that our children settle into school and are supported appropriately.

*"The school ethos can make a big impact on new pupils and their parents/carers and will play a key part in supporting a pupil's successful transition to their new school. It is essential that the atmosphere is positive and welcoming." (DFEE 2003)*

We recognise that new arrivals can be pupils from any ethnic or linguistic background; parents may have experienced difficulties in securing a school place; may live in temporary accommodation or may have had relationship breakdowns in their previous setting. Understanding a child's needs will ensure that he/she becomes established in school quickly and aids in helping them make excellent progress.

**In order to ensure a pupil is supported we will commit to:**

- **Ensure they are provided with a pupil buddy to support them on their first day**
- **Providing pupils and parents with a welcome pack**
- **Ensuring a member of the support staff provide the child with a school tour**
- **Ensure the child is given a baseline assessment including, Burt Reading Test, Maths assessment and a spelling assessment**
- **A member of teaching staff will speak personally with the child's previous teacher within the first week**
- **A pupil interview being held with a member of staff within a week of arriving in school**
- **Ensuring parents are called/spoken to at the end of the first week to discuss any issues and check if they require any information or support**
- **Data and information will be updated within the first week on Scholarpack**
- **Where appropriate the child should have a specific action plan to meet their needs.**
- **Monitoring pupils to guarantee they make accelerated and/or at least good progress**

It is important that through this process, our new pupils feel a part of the school family as quickly as possible and that they feel valued and welcome. In doing so, they thrive and make progress, feeling confident and supported.

# Pupil Check List



Name of Pupil \_\_\_\_\_

Date arrived \_\_\_\_\_

Class (Year) \_\_\_\_\_

Teacher \_\_\_\_\_

Previous School \_\_\_\_\_

	<ul style="list-style-type: none"> <li><b>Buddies provided to support them on their first day</b></li> </ul>	
	Buddies:	
	<ul style="list-style-type: none"> <li><b>Pupils and parents provided with a welcome pack</b></li> </ul>	
	<ul style="list-style-type: none"> <li><b>Support staff provided the child with a school tour</b></li> </ul>	
	<ul style="list-style-type: none"> <li><b>Previous teacher discussion held with class teacher</b></li> </ul>	
	<ul style="list-style-type: none"> <li><b>A pupil interview being held with a member of staff within a week of arriving in school</b></li> </ul>	
	<ul style="list-style-type: none"> <li><b>Parent Call</b></li> </ul>	
	<ul style="list-style-type: none"> <li><b>Data transferred onto tacking</b></li> </ul>	

<b>Burt Reading:</b>		<b>Spelling Age:</b>		<b>Maths Assessment</b>	
Chron	Reading	Chron	Reading	Chron	Reading
Signed		Signed		Signed	

## Previous School data

EYFS DATA	KS1 Current Data	Reading	Writing	Maths	Phonics

KS1 Reading		Most up to date assessment in Reading		
KS1 Writing		Most up to date assessment in Writing		
KS1 Maths		Most up to date assessment in Maths		

## Notes:

## Headteacher Signature

## Welcome to St Mary's Church of England Primary School:

It is important to us that you feel welcome in our school community. Please come to us with any questions you have, however incidental. We hope the following information will be a start to keeping you informed about the class routines and key information as your child starts their educational journey at St Mary's.

**Name:**

**Class Teacher :**

**Support staff in the class:**

**House:**

<b>Ingleborough</b>	<b>Howgill</b>	<b>Middleton</b>	<b>Farleton</b>

**PE Days :**

Mon	Tues	Wed	Thurs	Fri

**Homework:**

**Other Information:**

